



# Emergency Contact Form

## PUPIL INFORMATION

Child's Surname: ..... Date of Birth: .....

Child's Forename: ..... Middle Name: .....

Home Address: .....

.....

Home Telephone Number: ..... Mobile: .....

## FAMILY / CARER INFORMATION

Sibling names and dates of birth:

.....

### Parent/ Carer

Mr/Mrs/Miss Surname: ..... Forename: .....

Address (if different from above)

.....

Home No: ..... Mob No: .....

Email: ..... Work No: .....

Occupation: ..... Place of Work: .....

### Parent / Carer

Surname: ..... Forename: .....

Address (if different from above)

.....

Home No: ..... Mob No: .....

Email: ..... Work No: .....

Occupation: ..... Place of Work: .....

**Other Emergency Contacts**

Name:: .....

Address: .....

Tel No: ..... Mobile No: .....

Relationship to child (e.g. grandparent, neighbour): .....

**Name and address of anyone else who should be on the school's records as a person with parental responsibility for your child**

Name: .....

Address: .....

Tel No: ..... Mobile No: .....

Relationship to Child: .....

**MEDICAL INFORMATION**

Name of your Child's Doctor: .....

Contact Number: .....

Doctor's Address: .....

NHS Number: .....

Names of other agencies and people involved with your child (e.g. Speech Therapist, Early Years Team):

.....

Medical Information (allergies, epilepsy etc:

.....

Does your child have any disabilities or other particular needs that we need to know about?

.....

**If your child needs medicine during the school day you MUST complete a detailed medical form**



**EQUAL OPPORTUNITIES MONITORING INFORMATION**

You do not have to answer these questions if you would prefer not to, but the information provided can help the school to gain additional funding for your child education under the Pupil Premium

Ethnic Origin: .....

Home Language: .....

Religion: .....

Do you receive any state benefits? YES / NO

If yes, which benefits do you currently receive:

.....  
.....  
.....

The information that you provide on this form is required for the efficient organisation of the school and the child's educational needs. It will be kept in the school office and on the school computer under restricted access and is subject to the provisions of the Data Protection Act. The information will be disclosed only to the Education Authority, the Health and Welfare agencies or where a law or an emergency necessitates the disclosure. The information must be kept up to date by law. If any information which you now supply changes in the future, please inform the school in writing or ask for another copy of this form.